

RESIDENT INCOME CERTIFICATION – RENTAL HOUSING
State Housing Initiatives Partnership (SHIP) Program

PROPERTY NAME: _____

A. Effective Date: _____ ☐ Initial Certification

Move-In Date: _____ ☐ Annual Recertification

B. Subsidy Use (check one)

<input type="checkbox"/>	Multifamily Rental	<input type="checkbox"/>	Other
<input type="checkbox"/>	Transitional Housing	<input type="checkbox"/>	

C. Household Information

Member	Names – All Household Members	Relationship	Age
1			
2			
3			
4			
5			
6			
7			

D. Assets: All household members including minors

Member	Asset Description	Cash Value	Income from Assets
1			
2			
3			
4			
5			
6			
7			
Total Cash Value of Assets		D(a) \$	
Total Income from Assets		D(b)	
If line D(a) is greater than \$5,000, multiply that amount by the rate specified by HUD (applicable rate .06%) and enter results in D(c), otherwise leave blank.		D(c)	\$

E. Anticipated Annual Income: Includes unearned income and support paid on behalf of minors.

Member	Wages/Salaries (include tips, commission, and bonuses)	Benefits/ Pensions	Public Assistance	Other Income	Asset Income (Enter the greater of box D(b) or box D(c) in box E(e) below)
1					
2					
3					
4					
5					
6					
7					
Totals	(a)	(b)	(c)	(d)	(e)
	\$	\$	\$	\$	\$
Enter total of items E(a) through E(e). This amount is the Annual Anticipated Household Income.					\$

F. Recipient Statement: The information on this form is to be used to determine maximum income for eligibility. I/we have provided, for each person set forth in Item C, acceptable verification of current and anticipated annual income. I/we certify that the statements are true and complete to the best of my/our knowledge and belief and are given under penalty of perjury. This income information is accurate as of the effective date shown on page 1.

WARNING: Florida Statute 817 provides that willful false statements or misrepresentation concerning income and assets or liabilities relating to financial condition is a misdemeanor of the first degree and is punishable by fines and imprisonment provided under S 775.082 or 775.83.

Signature of Head of Household Date _____

Signature of Spouse or Co-Head of Household Date _____

Signature of Household Member (over 18 years) Date _____

Signature of Household Member (over 18 years) Date _____

G. SHIP Administrator Statement: Based on the representations herein, and upon the proofs and documentation submitted pursuant to item F, hereof, the family or individual(s) named in item C of this Resident Income Certification is/are eligible under the provisions of Chapter 420, Part V, Florida Statutes, the family or individual(s) constitutes(s) a: (check one)

_____ Extremely Low Income (ELI) Household means individuals or families whose annual income does not exceed 30% of the area median income as determined by the U.S. Department of Housing and Urban Development with adjustments for household size (maximum income limit \$_____).

_____ Very Low Income (VLI) Household means individuals or families whose annual income does not exceed 50% of the area median income as determined by the U.S. Department of Housing and Urban Development with adjustments for household size (maximum income limit \$_____).

_____ Low Income (LI) Household means individuals or families whose annual income does not exceed 80% of the area median income as determined by the U.S. Department of Housing and Urban Development with adjustments for household size (maximum income limit \$_____).

Based upon the _____ year income limits for _____ Sarasota _____ Metropolitan Statistical Area (MSA) or County, Florida.

Signature of the SHIP Administrator or His/Her Designated Representative:

(Signature) Date _____
Name _____
(Print or type name)

Title _____

H. Household Data (to be completed by Administrator or designee)

Number of Persons									
By Race/Ethnicity						By Age			
White	Black	Hispanic	Asian	American Indian	Other	0-25	26-40	41-61	62 +

Unit Information			Special Target/Special Needs (Check all that apply)				
Number of Residents	Tenant Rent	Number of Bedrooms	Farm Worker	Developmentally Disabled	Homeless	Elderly	Other

NOTE: Information concerning the race or ethnicity of the occupants is being gathered for statistical use only. No occupant is required to give such information unless he or she desires to do so and refusal to give such information will not affect any right he or she has as an occupant.